



# MnDOT POLICY

**Date:** January 3, 2012  
**Revised:** January 3, 2012

**Reference:** Human Resources  
Administration No. 3.23  
MnDOT Policy on Appropriate  
Use of Electronic  
Communication and  
Technology

## **Position Statement:**

MnDOT management fully endorses the Statewide Policy on Appropriate Use of Electronic Communication and Technology issued by the Departments of Minnesota Management & Budget and Administration on January 3, 2012 and the Mobile Devices Use Addendum revised on January 3, 2012 which can be found at <http://www.mmb.state.mn.us/doc/hr/policy/policy-electronic.pdf>.

## **Background:**

Departments of Minnesota Management & Budget and Administration ensures that the statewide policy is accurate, updated, and that relevant interpretations of the law are attached.

## **Supplemental Policy:**

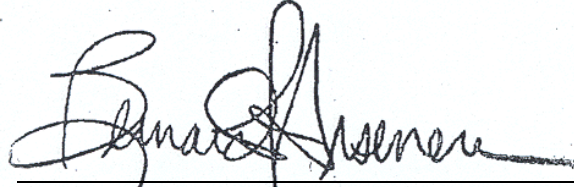
In addition to adopting the State Policy, the Department has adopted a supplemental policy surrounding using a wireless device to send/receive electronic messages. This MnDOT supplemental policy is intended as a positive step in the prevention of accidents, injuries and property damage and is stated below:

Employees are prohibited from using a wireless communication device to compose, read, or send an electronic message, when operating a motor vehicle in the conduct of state business, whether the vehicle is in motion or a part of traffic.

**Statutory or Other References:**

Statewide Policy on Appropriate Use of Electronic Communications and Technology and Mobile Devices Use Addendum, MMB and ADM (3/12)

Minnesota Statute 169.475 – Use of Wireless Communications Device



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and Chief Engineer**

**Any questions regarding this position statement should be directed to:**

Manager, Labor Relations, Office of Human Resource, MS 200, Transportation Building,  
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