

# ATTACHMENT 2 – SCOPE OF WORK

The scope of work below identifies the tasks, schedule, and deliverables required of each Grantee upon the selection of a site.

<b>TASK 1 – PRELIMINARY ENGINEERING AND NEPA CLEARANCE</b>			
<b>During Task 1, the Grantee shall complete the following tasks and furnish the following deliverables.</b>			
<b>Due Date</b>		Task 1 activities and deliverables shall be completed within 180 days after the Agreement has been signed and executed. All Task 1 deliverables shall be provided to MnDOT and approved before beginning work on Task 2.	
<b>Task Review and Approval</b>		MnDOT will review the documentation to confirm that the activities and deliverables are completed and align with the requirements of the Agreement. If required, and at MnDOT’s request, the Grantee shall remedy or amend the deliverables. After confirmation of the successful completion of Task 1, MnDOT will issue a Notice to Proceed to Task 2.	
<b>Task Number</b>	<b>Task Name</b>	<b>Task Description</b>	<b>Deliverable</b>
<b>1.1</b>	Kick Off Meeting	Grantee shall attend an initial Project kick-off meeting hosted by MnDOT after execution of the Agreement and before starting preliminary engineering and the NEPA approval process. Grantee shall provide a signed letter certifying attendance at kick-off meeting.	A. Signed letter certifying attendance
<b>1.2</b>	NEPA	Grantee shall supply MnDOT all Project site information necessary to complete appropriate resource agency coordination, NEPA document preparation and commitments, and achieve NEPA approval. In addition, Grantee must attend an initial NEPA meeting hosted by MnDOT after execution of the Agreement and before the NEPA process starts.	A. MnDOT and FHWA approved NEPA document B. All documents to complete the NEPA process

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<b>1.3</b>	Project Schedule	<p>Grantee shall provide a comprehensive Project Schedule that addresses each Task Number outlined in this document and includes all phases of the Project including, but not limited to, key milestones and required reviews. The Project Schedule shall include the timeframes and dates to meet all Task Numbers and requirements of the Agreement, including reporting deadlines. After review and approval by MnDOT, the Project Schedule will establish due dates for all other tasks. The Project Schedule can only be modified with approval from MnDOT.</p>	A. Project Schedule
<b>1.4</b>	Emergency Management Plan	<p>Grantee shall develop and provide an Emergency Management Plan to MnDOT, as required in Section 5.1 of Attachment 1, Technical Requirements.</p>	A. Emergency Management Plan
<b>1.5</b>	Equipment Manuals	<p>Grantee shall provide the following: charging equipment operating manuals (including troubleshooting information, fault codes, fire safety and emergency response procedures, preventative maintenance schedules and frequency, and list of essential spare parts to have on-site) and installation manuals.</p>	A. Equipment operating manuals B. Installation manuals

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<p>1.6</p>	<p>Test Plan</p>	<p>Grantee shall develop and provide a Test Plan that details the test procedures and equipment that will be used to perform the testing required in Task 3. The Test Plan shall include the actions that will be taken to test the EVSE prior to full operations to confirm adherence to the Agreement. The Test Plan shall include the template the Grantee will use to report test results to MnDOT. At a minimum, this shall include the test date, the name of the person performing the test, the serial number of any equipment used during the test, and the results of the test. The Test Plan shall include, but is not limited to, the following items:</p> <ul style="list-style-type: none"> <li>• Verify that application programming interface (API) works.</li> <li>• Verify charge sessions can be canceled by the EV user via the charger screen interface.</li> <li>• Verify that all payment functions are operational (app, RFID, credit, debit, etc.).</li> <li>• Verify charge sessions are ended when the EV reaches the maximum charging capacity.</li> <li>• Verify remote charger monitor functions work (via OCPP and OCPI).</li> <li>• Verify each charger can charge the same vehicle twice consecutively.</li> <li>• Verify each charger can charge two different vehicles consecutively.</li> <li>• Verify that all ports can output 150 kW simultaneously for a minimum of 15 minutes without tripping any breakers or switchgear.</li> <li>• Verify each charger remains operational and charging when the communication network is disabled during a charging session.</li> <li>• Verify each charger can successfully begin and complete a new charging session while the communications network is disabled.</li> <li>• Verify each charger remains operational and charging when the communication network is enabled/restored during a charging session.</li> <li>• Provide documentation proving the charging stations work per the requirements of the Agreement.</li> </ul>	<ul style="list-style-type: none"> <li>A. Test Plan</li> <li>B. Test report template</li> </ul>
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<p><b>1.7</b></p>	<p>Updated Site Plan</p>	<p>Grantee shall develop and provide an updated Site Plan that reflects the Grantee’s response to the Request for Proposal (RFP) and is consistent with the final Site Host Agreement.</p>	<p>A. Updated Site Plan</p>
<p><b>1.8</b></p>	<p>Cybersecurity and Data Management Plan</p>	<p>Grantee shall develop and provide the Cybersecurity and Data Management Plan per Attachment 1, Technical Requirements, and the Agreement. The Cybersecurity and Data Management Plan shall include the Cybersecurity Event Management Plan, per Attachment 1, Technical Requirements 3.2, which includes the identification of the CEMT. Grantee shall provide an index that identifies the sections of the Cybersecurity and Data Management Plan that address the specific requirements of the Agreement. The index shall identify the requirement, the section of the plan that addresses the requirement, and the corresponding section of the NIST CSF used. The Cybersecurity Requirements Index shall include, but is not limited to, the following items:</p> <ul style="list-style-type: none"> <li>• EV Charging Final Design and Permitting Phase Cybersecurity Best Practices</li> <li>• EV Charging Construction and Commissioning Phase Cybersecurity Best Practices</li> <li>• EV Charging Operations and Maintenance Phase Cybersecurity Best Practices</li> <li>• Safeguarding Against Cyberattacks</li> <li>• Data Privacy During Transportation and Storage</li> <li>• Data Protection from Unauthorized Access, Modification, and Destruction</li> <li>• Threat Surfaces and NIST 800-53 Controls</li> <li>• Roles for Governance and Oversight of EV Charging Deployment Program</li> </ul>	<p>A. Cybersecurity and Data Management Plan B. Cybersecurity Requirements Index</p>

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<b>1.9</b>	Contracting Requirements	<p>Awardee shall provide copies of all contracts, subcontracts, and agreements between Awardee and third parties and they must contain all applicable provisions as outlined in the Agreement. In addition, all subcontracts must be submitted for review by MnDOT before execution with subcontractors. Copies shall be provided to MnDOT within 30 days of execution of said contracts, subcontracts, and agreements.</p>	<p>A. Copies of contracts, subcontracts, and agreements with third parties (prior to execution and after)</p>
<b>1.10</b>	Quarterly Capital Reimbursement Invoices	<p>Grantee shall send MnDOT Quarterly Capital Construction Reimbursement Invoices for all eligible reimbursements per the Agreement. Grantee shall provide all requested supporting documentation including, but not limited to, invoices and proof of payment for reimbursement of costs already paid; of actual costs incurred; Build America, Buy America certifications; proof of compliance with Davis-Bacon Act; completed wage rate reports; and copies of Certified Transcript of Labor Payroll. Grantee shall submit the reimbursement invoices in a format, method, and timeline to be specified by MnDOT.</p>	<p>A. Reimbursement invoice form            B. Proof of payments for actual costs incurred            C. Build America, Buy America certifications            D. Proof of Davis-Bacon Act compliance            E. Completed wage rate reports            F. Copies of Certified Transcript of Labor Payroll            G. Any additional documentation requested and deemed necessary by MnDOT</p>

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## TASK 2 – FINAL DESIGN AND PERMITTING

**During Task 2, the Grantee shall complete the following tasks and furnish the following deliverables:**

<b>Due Date</b>	Task 2 activities and deliverables shall be completed by the dates detailed in the Project Schedule. All Task 2 deliverables shall be provided to MnDOT and approved before beginning work on Task 3.		
<b>Task Review and Approval</b>	MnDOT will review the documentation to confirm that the activities and deliverables are completed and align with the requirements of the Agreement. If required, and at MnDOT’s request, the Grantee shall remedy or amend the deliverables. After confirmation of successful completion of Task 2, MnDOT will issue a Notice to Proceed to Task 3.		
<b>Task Number</b>	<b>Task Name</b>	<b>Task Description</b>	<b>Deliverable</b>
2.1	Final Site Plan and Construction Drawings	Grantee shall complete final design of the Project site after NEPA approval has been provided and shall provide the Final Site Plan and construction drawings.	A. Final Site Plan and construction drawings
2.2	Utility Coordination	Grantee shall work with the local utility to finalize any required utility work to provide electrical service to the Project. Grantee shall provide the final plans for utility work and a signed agreement with the utility to provide the required utility work, which must comply with federal requirements including, but not limited to, NEPA and the Build America, Buy America Act. The final plans for utility work shall include the make ready work required to provide electrical service to the Project.	A. Final utility work plans B. Signed agreement with utility
2.3	Permitting	Grantee shall attain the required federal, state, and local permits in alignment with the dates specified in the Project Schedule. Grantee shall include floodplain permitting, if required. Grantee shall provide copies of all approved permits.	A. Copies of all approved permits

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<p><b>2.4</b></p>	<p>Quarterly Capital Reimbursement Invoices</p>	<p>Grantee shall send MnDOT Quarterly Capital Reimbursement Invoices for all eligible reimbursements per the Agreement. Grantee shall provide all requested supporting documentation including, but not limited to, invoices and proof of payment for reimbursement of costs already paid; of actual costs incurred; Build America, Buy America certifications; proof of compliance with Davis-Bacon Act; completed wage rate reports; and copies of Certified Transcript of Labor Payroll. Grantee shall submit the reimbursement invoices in a format, method, and timeline to be specified by MnDOT.</p>	<ul style="list-style-type: none"> <li>A. Reimbursement invoice form</li> <li>B. Proof of payments for actual costs incurred</li> <li>C. Build America, Buy America certifications</li> <li>D. Proof of Davis-Bacon Act compliance</li> <li>E. Completed wage rate reports</li> <li>F. Copies of Certified Transcript of Labor Payroll</li> <li>G. Any additional documentation requested by and deemed necessary by MnDOT</li> </ul>
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## TASK 3 – CONSTRUCTION AND COMMISSIONING

**During Task 3, the Grantee shall complete the following tasks and furnish the following deliverables.**

<b>Due Date</b>	Task 3 activities and deliverables shall be completed by the dates detailed in the Project Schedule. All Task 3 deliverables shall be provided to MnDOT and approved before Task 4 can begin.		
<b>Task Review and Approval</b>	MnDOT will review the documentation to confirm that the activities and deliverables are complete and align with the requirements of the Agreement. If required, and at MnDOT’s request, the Grantee shall remedy or amend the deliverables. After confirmation of successful completion of Task 3, MnDOT will issue a Notice to Proceed to Task 4.		
<b>Task Number</b>	<b>Task Name</b>	<b>Task Description</b>	<b>Deliverable</b>
<b>3.1</b>	Project Site Upgrades	Grantee shall finish all necessary Project site upgrades to comply with all requirements of the Agreement. Upon completion of the Project site, the Grantee shall notify MnDOT and schedule a site inspection, as detailed in Task 3.4, Site Inspection. Grantee shall provide MnDOT with as-built plans prior to site inspection, as well as a signed letter certifying that the Project site, including equipment and utility work, is in full compliance with the Agreement.	<ul style="list-style-type: none"> <li>A. Documentation proving all work on the Project site has been completed, including but not limited to proof of inspections required by permits</li> <li>B. Copies of approved permits</li> <li>C. As-built plans</li> <li>D. Signed certification of Project site compliance</li> <li>E. Any additional documentation required by the Agreement</li> <li>F. Documentation that all Project equipment meets required certifications, including Build America, Buy America documentation</li> <li>G. Documentation that all environmental commitments have been implemented.</li> </ul>



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<b>3.2</b>	Installation of EVSE	<p>Grantee shall obtain and install the EVSE, as specified in the Grantee’s Final Site Plan and construction drawings. The EVSE shall meet the requirements of this Agreement. Grantee shall notify MnDOT upon final installation of the EVSE.</p>	<ul style="list-style-type: none"> <li>A. Proof of delivery of EV chargers</li> <li>B. Notification of start of installation</li> <li>C. Notification of completion of installation</li> <li>D. Documentation that all Project equipment meets required certifications, including Build America, Buy America documentation</li> </ul>
<b>3.3</b>	EVSE Testing	<p>Grantee shall conduct all testing included in the Test Plan, per Task 1.5. Grantee shall notify MnDOT of the testing date 5 business days ahead of planned testing so that MnDOT can attend, if desired.</p>	<ul style="list-style-type: none"> <li>A. Notification of testing date</li> <li>B. Documentation proving the operability of the EV charging station</li> <li>C. Completed test template submitted in Task 1.5 confirming all tests have been passed</li> </ul>
<b>3.4</b>	Site Inspection	<p>Grantee and MnDOT shall schedule and conduct a site inspection. During the inspection, the Grantee shall confirm each individual item from Attachment 1, Technical Requirements, has been met as well as any additional items detailed in the Grantee’s proposal, Final Site Plan, and any items specifically detailed by the EV Charging manufacturer in the installation instructions. Grantee shall document the site inspection in a form detailing the results of the inspection and shall submit a completed site inspection form with a signature confirming accuracy to MnDOT.</p>	<ul style="list-style-type: none"> <li>A. Signed and completed site inspection form</li> </ul>

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<b>3.5</b>	NACS Connectors	Grantee shall install NACS connectors as detailed in Attachment 1, Technical Requirements. Grantee shall certify to MnDOT that the NACS equipment meets the requirements of this Agreement and shall submit documentation demonstrating that all NACS connectors are certified by an Occupational Safety and Health Administration Nationally Recognized Testing Laboratory. DCFC chargers must be certified to the appropriate Underwriters Laboratories (UL) standards for EV charging system equipment.	<ul style="list-style-type: none"> <li>A. Certification of NACS connector installation</li> <li>B. Signed and completed inspection form</li> </ul>
<b>3.6</b>	Customer Service Systems	Grantee shall furnish customer service systems per Attachment 1, Technical Requirements.	<ul style="list-style-type: none"> <li>A. Proof of publicly accessible customer service systems</li> </ul>
<b>3.7</b>	Safety Trainings	Grantee shall conduct safety training per Attachment 1, Technical Requirements. Grantee shall submit proof of safety training, including the time and location of safety training, training materials, and sign-in sheets listing attendees.	<ul style="list-style-type: none"> <li>A. Proof of safety training</li> <li>B. Copy of all safety training materials</li> <li>C. Training sign-in sheets</li> </ul>
<b>3.8</b>	Baseline Risk Assessment Report	Grantee shall provide a baseline Risk Assessment Report, as outlined in Attachment 1, Technical Requirements.	<ul style="list-style-type: none"> <li>A. Baseline Risk Assessment Report</li> </ul>
<b>3.9</b>	Regularly Scheduled Risk Assessments	Grantee shall provide the schedule for risk assessments and the subsequent reports per Attachment 1, Technical Requirements.	<ul style="list-style-type: none"> <li>A. Risk assessment schedule</li> <li>B. Risk assessment reports</li> </ul>
<b>3.10</b>	Quarterly Capital Reimbursement Invoices	Grantee shall send MnDOT Quarterly Capital Reimbursement Invoices for all eligible reimbursements per the Agreement and in the format determined by MnDOT. Grantee shall provide all requested supporting documentation including, but not limited to, invoices and proof of payment for reimbursement of costs already paid; actual costs incurred; Build America, Buy America certifications; proof of compliance with Davis-Bacon Act; completed wage rate reports; and copies of Certified Transcript of Labor Payroll. Grantee shall submit the reimbursement invoices in a format, method, and timeline to be specified by MnDOT.	<ul style="list-style-type: none"> <li>A. Reimbursement invoice form</li> <li>B. Proof of payments for actual costs incurred</li> <li>C. Build America, Buy America certifications</li> <li>D. Proof of Davis-Bacon Act compliance</li> <li>E. Completed wage rate reports</li> <li>F. Copies of Certified Transcript of Labor Payroll</li> <li>G. Any additional documentation</li> </ul>

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## TASK 4 – OPERATIONS AND MAINTENANCE

**During Task 4, the Grantee shall complete the following tasks and furnish the following deliverables.**

<b>Due Date</b>	All operations and maintenance work (O&M), corresponding activities, and deliverables must be completed and provided to MnDOT by the end of each year of O&M, per the Project Schedule.		
<b>Task Review and Approval</b>	MnDOT will review the documentation to confirm that the activities and deliverables are completed and align with the requirements of the Agreement. If required, and at MnDOT’s request, the Grantee shall remedy or amend the deliverables.		
<b>Task Number</b>	<b>Task Name</b>	<b>Task Description</b>	<b>Deliverable</b>
4.1	Reports	Grantee shall submit the required reports detailed in Task 5, Reporting Requirements, for 5 years beginning upon receipt of Notice to Proceed to Task 4, Operations and Maintenance.	<ul style="list-style-type: none"> <li>A. One-time data report</li> <li>B. Annual data reports</li> <li>C. Quarterly data reports</li> <li>D. Maintenance logs (see Task 5.6)</li> <li>E. Customer Service Reports (See Task 5.7)</li> <li>F. Quarterly Progress Reports (See Task 5.8)</li> </ul>
4.2	Safety Training	Grantee shall conduct annual safety training per Attachment 1, Technical Requirements. Grantee shall submit proof of safety training, including the time and location of safety training, training materials, and sign-in sheets listing attendees.	<ul style="list-style-type: none"> <li>A. Proof of safety training</li> <li>B. Copy of all safety training materials</li> <li>C. Training sign-in sheets</li> </ul>
4.3	Uptime Requirements	Grantee shall meet the uptime requirements per 23 CFR 680, and the Agreement. Reimbursements during O&M may be reduced for failure to meet the 97 percent uptime requirement.	<ul style="list-style-type: none"> <li>A. Annual data reports</li> <li>B. Quarterly data reports</li> <li>C. Maintenance logs (see Task 5.6)</li> <li>D. Customer service reports (See Task 5.7)</li> </ul>
4.4	Operations and Maintenance	Starting with the Notice to Proceed to Task 4, the Grantee shall operate and maintain the Project for 5 years, in accordance with the terms of the Agreement.	N/A

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<b>4.5</b>	Annual SOC 2 Audit	Cybersecurity operations shall adhere to and maintain certification for System and Organization Controls (SOC 2) and conduct an annual SOC 2 audit.	A. Annual SOC 2 Audit Report
<b>4.6</b>	Cybersecurity Event Notification	Grantee shall inform MnDOT of any cybersecurity event that requires notification to any person under federal or state law, including data breaches or incidents affecting an electric utility, within 24 hours of the Grantee's discovery of the event.	A. Cybersecurity event notification(s)
<b>4.7</b>	Regularly Scheduled Risk Assessments	Grantee shall conduct regular risk assessments per the schedule provided in Task 3, Construction and Commissioning, and submit the resulting risk assessment reports per Attachment 1, Technical Requirements.	A. Risk assessment reports
<b>4.8</b>	Quarterly O&M Reimbursement Invoices	Grantee shall send MnDOT quarterly O&M Reimbursement Invoices for all eligible reimbursements per the Agreement and in the format determined by MnDOT. Grantee shall provide all requested supporting documentation, including, but not limited to, invoices and proof of payment for reimbursement of costs already paid; actual costs incurred; Build America, Buy America certifications; proof of compliance with Davis-Bacon Act; completed Wage Rate Reports; and copies of Certified Transcript of Labor Payroll. Grantee shall submit the reimbursement invoices in a format, method, and timeline to be specified by MnDOT.	<ul style="list-style-type: none"> <li>A. Reimbursement invoice form</li> <li>B. Proof of payments for actual costs incurred</li> <li>C. Build America, Buy America certifications</li> <li>D. Proof of Davis-Bacon Act compliance</li> <li>E. Completed wage rate reports</li> <li>F. Copies of Certified Transcript of Labor Payroll</li> <li>G. Any additional documentation requested and deemed necessary by MnDOT</li> </ul>
<b>4.9</b>	Annual updated Letter of Credit	Grantee shall provide to MnDOT an updated Letter of Credit in the amount outlined in the Agreement. This shall be provided after MnDOT has certified compliance with the Agreement for the prior year.	A. Updated Letter of Credit

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## TASK 5 – REPORTING REQUIREMENTS

Throughout Tasks 1–4, the Grantee shall complete the following tasks and furnish the following deliverables.

<b>Due Date</b>		All reports shall be submitted in accordance with the due dates described below.	
<b>Task Review and Approval</b>		MnDOT will review the documentation to confirm that the activities and deliverables are completed and align with the requirements of the Agreement. The reports shall be submitted in a form detailed by MnDOT. If required, and at MnDOT's request, the Grantee shall remedy or amend the deliverables.	
<b>Task Number</b>	<b>Task Name</b>	<b>Task Description</b>	<b>Deliverable</b>
5.1	Annual Data Reporting	Grantee shall submit the annual reports per 23 CFR 680.112. Grantee shall submit reports in a format, method, and timeline to be specified by MnDOT following the Notice to Proceed to Task 4, O&M.	A. Annual reporting data
5.2	Quarterly Data Reporting	Grantee shall submit the quarterly data reports per 23 CFR 680.112. Additionally, the Grantee shall provide the date-time stamp of any service outage, the reason for the outage, and whether the outage is excluded in addition to the duration required by 23 CFR 680.112 (a)8. <b>The Grantee shall also provide the peak power requested by the vehicle for each charging session in addition to the peak power delivered as required by 23 CFR 680 112 (a)5.</b> Grantee shall submit reports in a format, method, and timeline to be specified by MnDOT following the Notice to Proceed to Task 4, O&M.	A. Quarterly data reports
5.3	One-Time Data Report	Grantee shall provide the one-time data submittal required per 23 CFR 680.112. Grantee shall submit reports in a format, method, and timeline to be specified by MnDOT following the Notice to Proceed to Task 4, O&M.	A. One-time data report

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<p><b>5.4</b></p>	<p>Qualified Workforce Training and Technician Documentation</p>	<p>Grantee shall provide proof that the workforce installing, maintaining, and operating chargers has appropriate licenses, certifications, and training to ensure that the installation and maintenance of chargers is performed safely by a qualified and increasingly diverse workforce of licensed technicians and other laborers per the requirements of 23 CFR 680.</p> <p>Grantee shall submit reports in a format, method, and timeline to be specified by MnDOT each year following the signing of the Agreement through the duration of all tasks.</p>	<p>A. Qualified workforce training and technician documentation</p>
<p><b>5.5</b></p>	<p>Maintenance Records</p>	<p>Grantee shall maintain and provide date and time stamped records of performed preventative and non-preventative maintenance and shall provide these records quarterly. Grantee shall submit reports in a format, method, and timeline to be specified by MnDOT following the Notice to Proceed to Task 4, O&amp;M.</p>	<p>A. Preventative maintenance record reports B. Non-preventative maintenance record reports</p>
<p><b>5.6</b></p>	<p>Application Programming Interface (API)</p>	<p>Grantee shall provide the API per 23 CFR 680.116(c) for the entire length of the Agreement.</p>	<p>A. Publicly accessible API</p>
<p><b>5.7</b></p>	<p>Customer Service Report</p>	<p>Grantee shall submit a report of all customer service activities during the O&amp;M phase. The report shall include all issues reported to customer service by the public and Grantee response and/or action taken in response to the reported issue. The Customer Service Report shall include responses to ADA and Limited English Proficient (LEP) persons. The report shall also include customer service outages, duration of outage, and remedy taken by Grantee to resolve outages. Grantee shall submit reports in a format, method, and timeline to be specified by MnDOT following the Notice to Proceed to Task 4, O&amp;M.</p>	<p>A. Customer service reports B. Publicly accessible customer service mechanisms</p>

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<b>5.8</b>	Quarterly Progress Reports	<p>Grantee shall submit quarterly progress reports that provide a summary of the grant activities and progress on the goals and outcomes of the Project. This will include progress reports on topics including, but not limited to, Project Schedule, Project operations, Project budget, personnel, and contractual services. Grantee shall submit reports in a format, method, and timeline to be specified by MnDOT following the execution of the Agreement.</p>	A. Quarterly Progress Report
<b>5.9</b>	Wage Rate Reports	<p>The Grantee is responsible to ensure that its workers and those of all subcontractors are compensated according to the U.S. DOL federal general decision(s) and the MN/DLI state prevailing wage determination(s) incorporated into and found elsewhere in this contract, whichever is greater. All Grantees shall pay each worker the required minimum total hourly wage rate for all hours worked on the Project and for the appropriate classification of labor. The Grantee shall submit weekly reports in a format and method to be specified by MnDOT following the execution of the Agreement.</p>	A. Weekly Wage Rate Grant Progress Report
<b>5.10</b>	Davis-Bacon Compliance Reports	<p>An independent contractor performing work as a laborer or mechanic is subject to the contract prevailing wage requirements for the classification of work performed and shall adhere to the requirements established by <a href="#">Minnesota's Federally Funded Contract Special Division</a>. In order to ensure compliance, the department may examine the subcontract agreement to determine if the bid price submitted covers the applicable prevailing wage rate for the number of hours worked, along with other records deemed appropriate by the department. Grantee shall submit weekly reports in a format and method to be specified by MnDOT following the execution of the Agreement.</p>	A. Weekly Davis-Bacon Compliance Grant Progress Report



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<b>5.11</b>	Labor Payroll Reports	<p>Each week in which work was performed under this contract, all contractors shall submit a payroll statement to the department. Each statement shall be submitted within seven days after the regular payment date of the payroll period. Each payroll submitted shall include all employees that performed work under this contract and all other required information that can be found at <a href="#">Minnesota's Federally Funded Contract Special Division</a> website.</p>	A. Weekly Labor Payroll Grant Progress Report
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<b>TASK 6 – PROJECT CLOSE-OUT</b>	
<b>Due Date</b>	Grantee shall submit all final deliverables and invoices no later than 90 days from the completion date.
<b>Task Review and Approval</b>	The Project will be closed out upon completion of the 5th year of O&M. MnDOT will review the documentation to confirm that the activities and deliverables are completed and align with the requirements of the Agreement. If required, and at MnDOT’s request, the Grantee shall remedy or amend the deliverables.
<b>Deliverables</b>	Grantee shall submit all remaining performance, financial, and other reports to MnDOT that are required by the Agreement.