

INSTRUCTIONS FOR COMPLETING APPLICATION FOR PERMIT
TO MOW GRASS AND REMOVE HAY ON TRUNK HIGHWAY RIGHT OF WAY (FORM 1750)

State law prohibits full width mowing of roadsides outside of city limits except during the month of August. Anyone wishing to mow grassy vegetation and remove hay from portions of a trunk highway right of way must complete the attached Mowing/Haying Permit Form. Send the completed application and contact the appropriate MnDOT District Office for required insurance information. Contacts and addresses can be found at:

www.dot.state.mn.us/utility/districtcontacts.html

Fill Out Form Completely

- Print (in ink) or type all information.
- Be sure to sign the form. Submit the original form only.
- COPIES AND FAXES ARE UNACCEPTABLE AND WILL BE RETURNED TO YOU.

Submit the following information:

- One permit application completed in its entirety; if an item does not apply, state "N.A." in the blank.
- A sketch of the proposed work area, showing its relationship to the trunk highway.

All mowing and haying on highway rights of way are governed by Minnesota Statutes 160.232 and 160.2715. All applicants must agree to comply with these statutes, and with the standard conditions of the permit and any special provisions added to the permit.

For safety reasons, MnDOT will not permit mowing on any highway with full control of access (freeway design) or, except in very limited circumstances, in the center median of an expressway. Mowing may also be refused in other locations for reasons such as safety, proximity to wildlife management areas, protection of plantings and native species of vegetation, etc. Any applicant desiring information on herbicides used for weed control in the desired segment should contact the appropriate MnDOT District Office at the address listed in the web link above.

MnDOT will generally act on applications in the order in which they are received at the appropriate MnDOT District Office. Receipt of a permit for a location in one year does not establish priority for a permit at that location in future years. Beginning on January 1, MnDOT will begin accepting applications from the owner or occupant of abutting land to hay in the abutting area. All other permit applications will be accepted beginning March 1.

Upon receipt of the application, it will be reviewed by MnDOT to determine if all requirements have been met. A permit is not valid until it has been signed by MnDOT's authorized representative and delivered to the applicant. Any person working on MnDOT right of way pursuant to this permit must carry a copy of the permit.

The applicant will be notified and a security deposit will be requested. The permit will have special provisions and drawings indicating the requirements. Read and observe these instructions during operations. Work cannot be started until all permit and deposit requirements are met and you have received the approved permit.

The applicant must notify the MnDOT permit office for final inspection. If the mowing/haying and all other related work is satisfactory the deposit will be returned to the applicant. The approved permit is a legal document and should be retained with other valuable papers.

BY STATUTE, MOWING IS ONLY PERMITTABLE DURING THE MONTH OF AUGUST

Form 1750 (2-6-17)



**MINNESOTA DEPARTMENT OF TRANSPORTATION
MOWING/HAYING PERMIT APPLICATION**

Document Management System # _____
 District _____ Permit # _____
 C.S. _____ T.H. _____
 R.P. _____

(THIS SECTION FOR MnDOT OFFICE USE ONLY.)

**ATTACH A SKETCH OF THE PROPOSED WORK AREA AND RELATION TO TRUNK HIGHWAY.
SUBMIT TO DISTRICT OFFICE OF MINNESOTA DEPARTMENT OF TRANSPORTATION.**

APPLICANT	TELEPHONE	ADDRESS (Street, City, State, Zip)
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IS THE APPLICANT THE OWNER OR OCCUPANT OF THE ABUTTING LAND? **Yes** **No**

LOCATION OF PROPOSED WORK (City/Township) (County) (Distance) (N-S-E-W) **SPECIFIC ROAD INTERSECTION OR LANDMARK**

Highway in , Miles of

IS THIS WITHIN TRIBAL LANDS? IF YES, A PERMIT TO MOW/HAY CAN NOT BE ISSUED

APPLICANT'S ACCEPTANCE, WAIVER AND INDEMNIFICATION

The undersigned applicant hereby agrees to comply with applicable statutes, rules and all of the standard conditions and special provisions of this permit. The applicant understands and agrees that no work in connection with this application will be started until the application has been approved and the permit issued.

The applicant is aware of circumstances, dangers or hazards that may arise while working on a highway right of way that could result in injury, loss, damage or death, and the applicant assumes the risk of such circumstances, dangers or hazards, whether reasonably foreseeable or not. The applicant is also aware that vegetation along highway roadsides may contain residue from automotive emissions and chemical herbicides used for vegetative control.

The applicant expressly agrees that except for negligent acts of the State, its agents and employees, the applicant shall assume all liability for, and save the State, its agents and employees, harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done by the applicant or on the applicant's behalf in connection with this application and permit.

The applicant agrees to restore the trunk highway right of way to its original condition or other satisfactory condition. The applicant accepts responsibility for repair of any damage to the trunk highway right of way caused by mowing/haying operations, including but not limited to rutting of ditches, cutting of designated landscape plantings, or damage to survey monuments.

NAME AND TITLE	EMAIL ADDRESS
DATE	SIGNATURE

DO NOT WRITE BELOW THIS LINE
 PERMIT NOT VALID UNLESS BEARING AUTHORIZED DISTRICT SIGNATURE AND NUMBER

AUTHORIZATION OF PERMIT

In consideration of the applicant's agreement to comply in all respects with the applicable laws and the conditions of the Commissioner of Transportation pertaining to this permit, permission is hereby granted for the work to be performed as described in the above application, said work to be performed in accordance with the following:

SEE ATTACHED STANDARD CONDITIONS AND SPECIAL PROVISIONS

YOU MUST CONTACT THE MnDOT AUTHORIZED REPRESENTATIVE PRIOR TO CUTTING

Contact Name	Phone Number	
_____	_____	_____
Date All Work To Be Completed By	Authorized MnDOT Signature	Date of Authorized Signature
_____	_____	_____
DISTRIBUTION	DEPOSIT REQUIREMENTS	DEPOSIT TYPE
Original to Area Maintenance Engineer	No Deposit Required _____	Cashier's Check # _____
Applicant	Deposit Required in the Amount of \$ _____	Certified Check # _____
Subarea Supervisor	Date Deposit Received _____	Money Order # _____
Roadway Regulations Supervisor	<i>Deposit to be returned upon satisfactory completion of all work</i>	Bond # _____

DATE WORK COMPLETED *(The date when the work is completed must be reported to the MnDOT District Permits Office)*

Standard Conditions of Permit

Statutes

1. The Permittee must comply with all applicable laws and requirements, including those pertaining to insurance.
2. Per Minnesota Statutes 160.232, no mowing or haying shall be done outside City limits **before August 1 or after August 31.**

Insurance

1. The Permittee shall produce and maintain commercial general liability insurance or a suitable substitute such as Farm Owner's Insurance during the term of the permit.
2. The policy shall be in a form and amount sufficient to cover losses arising out of the permitted activity and for property damage, personal injury and public liability under this Indemnification Agreement.
3. MnDOT recommends that the amount of insurance be not less than \$1 million per occurrence and \$2 million in the aggregate.

Basic Requirements

1. All mowing and haying shall be performed in a workmanlike manner to the satisfaction of the MnDOT Authorized Representative.
2. The Permittee will be responsible for any damages to State or private property caused by the mowing or haying operations, including but not limited to damage to signs or infrastructure, rutting of ditches, cutting of landscape plantings, and damage to private utility pedestals. If damage is done to property not owned by MnDOT, Permittee will work directly with owner to complete any required repairs.
3. The Permittee will be responsible for any restoration work identified by the MnDOT Authorized Representative.
4. MnDOT reserves the right to perform restoration work and charge the cost of such work to the Permittee.
5. MnDOT reserves the right to cut grass at any time; in any location; for reasons of roadside management, including safety, weed control, maintenance or construction activities.
6. MnDOT makes no warranty as to the amount, quality or condition of the hay.
7. The area of mowing extends from the edge of shoulder to the outer right of way limits of MnDOT right of way.
8. No mowing shall be done in designated "No Mowing Areas", wetlands, landscape planting areas, or other areas identified by the MnDOT Authorized Representative.
9. Mowing and haying equipment must be cleaned prior to entry and before leaving MnDOT right of way to prevent the spread of weeds and invasive species.

Safety Requirements

1. All persons performing work authorized by this permit shall wear high visibility safety apparel when outside of any vehicle within MnDOT right of way. High visibility safety vests can be obtained from MnDOT.
2. No mowing or haying activities or removal of bales shall be done within MnDOT right of way between sunset and sunrise.
3. All mobile equipment used within MnDOT right of way shall be equipped with operable amber warning lights and slow moving vehicle markers as required. The warning lights shall be operational during all phases of mowing and haying operations.
4. All equipment shall be removed from MnDOT right of way daily. No equipment shall be stored within MnDOT right of way.
5. The MnDOT Authorized Representative reserves the right to limit mowing and haying operations during high traffic volume days, times, or other conditions that affect highway safety.
6. No mowing or haying equipment shall be allowed to drive on the shoulder in the opposite direction of oncoming traffic.
7. The MnDOT Authorized Representative shall approve the points of entry to and from MnDOT's right of way.
8. The Permittee is responsible to obtain any crossings of private property.
9. All hay bales must be removed as soon as possible, and no later than 5 days after baling unless approval is obtained from the MnDOT Authorized Representative. MnDOT is not responsible for any hay bales.
10. Loading of hay bales on the roadway and shoulder will not be allowed.
11. All hay bales left within MnDOT right of way must immediately be placed out of MnDOT's designated clear zone and sight corners/lines.
12. MnDOT reserves the right to remove any hay bales left in MnDOT right of way in an unsafe location or after the designated 5 days. No compensation will be made for such bales and permittee may be responsible for the removal costs.