



## TARGETED GROUP AND VETERAN-OWNED SMALL BUSINESS PREFERENCE FORM

### Instructions for claiming preference:

**Construction Projects:** A TGB or Vet firm claiming preference must complete this form and submit via email prior to the deadline for proposals. Submit the form via email to [biddocsubmittal.dot@state.mn.us](mailto:biddocsubmittal.dot@state.mn.us) and place the proposal number and state project number in the subject line.

**Professional Technical Contracts:** A responder requesting the preference on a Professional-Technical services contract must submit the preference form with their proposal documents.

STATE PROJECT NUMBER	PROPOSAL NUMBER	LETTING DATE
NAME OF FIRM	STREET ADDRESS	CITY, STATE, ZIP
CONTACT NAME/ TITLE	PHONE	EMAIL

### Targeted Group Business (TGB)

- The firm listed above is certified with Minnesota Department of Administration as a Targeted Group Business (TGB) as listed in the online directory at: <http://www.mmd.admin.state.mn.us/process/search>

### Veteran-owned Small Business (Vet)

- The firm listed above is a Minnesota-based, Veteran-owned Small Business (Vet), and meets one of the following:
- The firm listed above is certified with the Mn Department of Administration as a Veteran-owned Small Business (VO) and listed in the online directory at: <http://www.mmd.admin.state.mn.us/process/search/>
  - The firm listed above is verified by the United States Department of Veterans Affairs as a Service-Disabled Veteran-owned Small Business (SDVOSB) or Veteran-owned Small Business (VOSB) as listed in the online directory at: <https://www.vetbiz.va.gov/vip/>
    - *Verification as a VOSB or SDVOSB issued by the US Department of Veterans Affairs (VA) must be submitted with this form.*

The responder must submit this form and the required documentation as described in the instructions to be considered for this preference.

I certify that the information contained herein is true, accurate, and complete.

Signed \_\_\_\_\_  
Authorized representative