



# TRAINING ANNOUNCEMENT

Activity Name	<b>TSRT Key Concepts and Terms (eLearning)</b>
Office Sponsor	The State of Minnesota
Description	<p>This 30-minute course is the first course in the Tribal State Relations Training eLearning series. This course will equip you to: identify the American Indian nations of Minnesota and recognize their significant impacts and contributions; understand the policy mandates forming the present-day basis of tribal-state relations; and make use of key terms central to tribal-state relations.</p> <p>This training is in response to the <a href="#">Governor’s Executive Order</a> requiring state agencies to consult with tribes on matters of mutual interest. It has been developed by the Tribal-State Advisory Group (representative of many of the state agencies), the Minnesota Indian Affairs Council, the University of Minnesota-Duluth, the Indian Land Tenure, the Minnesota Humanities Center, the American Indian Policy Center, the Mille Lacs Band of Ojibwe and the White Earth Nation.</p> <p>(This is a Non-Credit Certificate Course)</p> <p>This eLearning is available to all state of Minnesota employees, on demand, through the Enterprise Learning Management (ELM), the state’s learning management system. ELM is available for all agencies to use.</p>
Objectives	<p>Participants completing this course will be equipped to:</p> <ul style="list-style-type: none"> <li>• Identify the American Indian nations of Minnesota and recognize their significant impacts and contributions.</li> <li>• Understand the policy mandates forming the present-day basis of tribal-state relations.</li> <li>• Make use of key terms central to tribal-state relations.</li> </ul>



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<p>Registration</p>	<p>Log directly log into the <a href="#">State of Minnesota Self-Service portal</a> to search for the course in ELM.</p> <p>*Note: If you do not have access to Self-Service, please visit the <a href="#">Local Government Employee page</a> for specific registration instructions.</p> <p>When you become officially enrolled in a course, you will receive confirmations and reminders from <a href="mailto:elm.notification@state.mn.us">elm.notification@state.mn.us</a>. Additionally, an email will then be sent to your manager, supervisor or training coordinator.</p>
<p>Registration Procedure</p>	<p><u>Steps:</u></p> <ol style="list-style-type: none"> <li>1. Sign into <a href="#">Self Service</a> with your employee ID (User Name) and password.</li> <li>2. Select <b>Enterprise Learning Mgmt (ELM)</b></li> <li>3. In the Learning Home, Quick Links section, select <b>Find Learning</b>.</li> <li>4. Type <b>TSRT Key Concepts and Terms</b> into the “Title” field and select the <b>Search</b> button.</li> <li>5. Select the <b>Enroll</b> button. A new window will appear (Class Progress); select the <b>Launch</b> link (lower right corner)</li> <li>6. Select the <b>Launch</b> link on the Table of Contents page to start the course.</li> </ol>
<p>Class Fee</p>	<p>None</p>
<p>Audience</p>	<p>State agency employees whose work responsibilities involve actual or potentially impactful actions to the interests of the tribes. (Open to all Cabinet Agencies named in Executive Order 19-24)</p>
<p>Date &amp; Time</p>	<p>The eLearning can be taken at any time. Allow 30 minutes to complete the course.</p>
<p>Information</p>	<p>Please refer to the Training tab on the <a href="#">TSRT website</a> for details about the eLearning enrollment instructions, or any other question related to the eLearning.</p>
<p>Compensatory Time</p>	<p>Employees who are subject to overtime should note that all non-assigned training is voluntary and that the total state time is not to exceed the regular scheduled work day.</p>

*Individuals who need a reasonable accommodation to participate in the eLearning, please contact your supervisor or training coordinator at your agency.*